

2018



GUJARAT ENERGY RESEARCH AND MANAGEMENT INSITUTE (“GERMI”)

TENDER DOCUMENT FOR SUPPLY OF HIGH END WORKSTATIONS FOR DATA INTERPRETAION CENTRE OF GERMI

TENDER NO.: GERMI/PRWDIC/2018/015

TENDER ISSUE DATE: 29.11.2018

TENDER SUBMISSION DATE: 10.12.2018

CORRESPONDENCE ADDRESS:

GERMI BUILDING, PDPU CAMPUS,
KNOWLEDGE CORRIDOR, RAISAN,
GANDHINAGAR, GUJARAT - 382007



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TENDER NOTICE

1. Sealed tenders are invited under **two bid system viz. Technical Bid and Financial Bid** from manufacturers/authorized distributors/dealers for supply of high-end workstations **to Gujarat Energy Research and Management Institute.**
2. Bidders have to deposit the Earnest Money Deposit (EMD) of Rs. 30,000.00 in the form of Demand Draft drawn in favour of '**Gujarat Energy Research and Management Institute**' payable at Gandhinagar.
3. In the first instance, the technical bids will be opened on **10.12.2018 at 1600 hrs** and evaluated by the empowered Committee. At the second stage, Financial Bids of technically qualified Bidders only will be opened on **13.12.2018 at 1600 hrs** for further evaluation and ranking before awarding the contract.
4. This tender document consists of (i) Instructions to the Bidders; (ii) terms and conditions of the tender; (iii) Technical Bid; (iv) Financial Bid (Price schedule) and annexures as mentioned therein.
5. The tender document can be downloaded from the website of GERMI i.e. www.germi.org. Bidders are requested to go through the instructions to the bidders and terms & conditions contained in the bid document.
6. Bidders are also required to pay a Tender Fee of Rs. 3,000.00 along with their bids in the form of DD payable to Gujarat Energy Research and Management Institute at Gandhinagar.
7. The tender, complete in all respects, should be submitted in a prescribed form along with supporting documents in sealed envelopes addressed to the **Secretary & Trustee, Gujarat Energy Research and Management Institute, Gandhinagar, Gujarat** must reach on or before **10.12.2018 by 1500 hrs.**
8. GERMI reserves the right to amend or withdraw any of the terms and conditions contained in the tender document or to reject any or all the tenders in whole or in part without giving any notice or assigning any reason. Further Addendum/Corrigendum, if any, will be uploaded onto website of GERMI only. The decision of Secretary & Trustee GERMI, in this regard, shall be final and binding on all.

IMPORTANT DATES, TIME, AND AMOUNT

- | | | | |
|------|--------------------------------|---|--------------------------|
| i. | Last date of Tender submission | : | 10.12.2018 by 1500 hours |
| ii. | Opening of Technical bids | : | 10.12.2018 by 1600 hours |
| iii. | Opening of Financial bids | : | 13.12.2018 by 1600 hours |
| iv. | EMD Amount | : | Rs. 30,000.00 |
| v. | Tender Fee | : | Rs. 3,000.00 |

INSTRUCTIONS TO THE BIDDERS

1. Bid documents

- 1.1. The bid documents consists of the following –
 - i. Notice inviting tender
 - ii. Instructions to the bidder
 - iii. Terms and conditions of the tender
 - iv. Technical bid format
 - v. Financial bid format (price schedule)
- 1.2. The bidder(s) is/ are expected to examine all instructions, forms and terms & conditions contained in the bid document. Failure to furnish all information required as per the bid document or submission of bid not substantially responsive to the bid documents in every respect will be at the bidders' risk and may result in rejection of the bid.

2. Scope of Supply

- 2.1. The Data Interpretation Centre of GERMI is looking forward to purchase a few high-end computer systems/workstations for its day to day technical projects. This tender has been framed to invite bids for the same through the Notice Inviting Tender. There are total 03 no. of workstations to be purchased. The detailed specification of the same is given at the end of the document.
- 2.2. The Bidder/Supplier has to provide these workstations in the best possible price to GERMI. In addition to that the Bidder will have to provide 03 no.s of Quick Heal Total Security Anti-Virus license as well for 3 years (3 users for 3 years).
- 2.3. The warranty provided on the Computer Systems/Workstations should be for five years and the same should be directly forwarded to GERMI from the original manufacturer of the system.
- 2.4. Apart from warranty, the bidder will also have to provide two years of AMC after expiry of the warranty period. Also, during this entire period of 7 years (warranty 5 years + AMC 2 years) the supplier should be able to replace the faulty parts with original OEM parts only and for that the Supplier will have to provide a certificate as well from the manufacturer.
- 2.5. Service support should be Onsite 24x7.
- 2.6. The supplier may please note that during the warranty or AMC period the faulty hard disk shall be retained by GERMI only and it shall not be returned to the supplier.
- 2.7. All the prices should be provided in the financial bid separately.

3. Documents / Certificates

The bidders are required to submit technical bid enclosing therewith photocopies of following documents (Documents in original should be produced for verification before signing of the agreement), failing which their bids will be summarily rejected and will not be considered any further:

- i. Registration Certificate as per existing norms (indicating the legal status – company/partnership firm/proprietorship concern, etc.)
- ii. Copy of GSTIN Registration Certificates;
- iii. Copy of PAN Card;
- iv. Copies of audited A/c Statements i.e. Balance sheets and Profit & Loss A/c for last three financial years;
- v. Brochures, data sheet or details of the computer systems
- vi. Certificate to provide original parts of the workstations from the OEM for atleast next 7 years from the date of delivery at GERMI.

4. Clarification on Bid Documents

- 4.1. A prospective bidder requiring any clarification on the Bid Documents may notify the Commercial Department, GERMI in writing or by e-mail at the mailing address madhu.c@germi.res.in. Such requests for clarifications should be sent not later than three days prior to original or extended deadline for submission of the bids. Explanation of the query but without identifying the source of the inquiry will be uploaded on to GERMI website www.germi.org for the benefit of all the prospective bidders or will be intimated individually to the concerned bidder if found specific to the bidder.
- 4.2. Any clarification issued by the Purchaser in response to query raised by prospective bidders shall form an integral part of bid document and it may amount to amendment of relevant clauses of the bid document.

5. Amendment of Bid Documents

- 5.1. At any time prior to the dead line for submission of bids, the Purchaser may for any reason, whether at its own initiative or in response to a clarification requested by the prospective bidder, modify the Bid Documents by amendment. The amendment will be uploaded on to GERMI website www.germi.org.in for the benefit of all the prospective bidders.
- 5.2. In order to give prospective bidders reasonable time for taking an amendment into account in preparing their bids, the Commercial Department may, at his discretion, extend the deadline for the submission of bids.

6. Rejection of incomplete and conditional tenders

The incomplete and conditional tenders will be rejected. Quoting unrealistic rates will be treated as disqualification.

7. Minimum eligibility criteria

Bidder(s) should

- i. be an Indian company/firm/authorised agent/channel partner/ dealer/ sub dealer of the original manufacturer engaged in **supply of such high end computer systems/ workstaions** in bulk in Gandhinagar/Ahmedabad and having its Office (head office/ regional/ Branch Office) in Gandhinagar/Ahmedabad.
- ii. have minimum **three years** of experience of supplying **such high end computer systems** in bulk to the Departments/Ministries of the Government of Gujarat/PSUs, or other big corporates/institutes (Copies of one **Purchase Orders** received during each of the last three years should be enclosed, if any)
- iii. have minimum Turnover of **Rs. 50 lakhs** per year during each of the last three years (valid and certified proof has to be attached).

However, it is informed that mere fulfilment of minimum eligibility criteria does not entitle the firm to demand that their financial bid be evaluated.

8. Language of Bid

The bid prepared by the bidders and all correspondence and documents relating to the bid exchanged by the bidder with the Purchaser shall be written in English only.

9. Documents comprising the bid

The bids prepared by the bidder shall comprise of (i) technical bid and (ii) the financial bid.

- i. The technical bid should be sealed in a separate cover and super scribed "**technical bid for supply of High End Computer Systems to GERMI**". All the information/ documents sought should be provided with the technical bid. The documents / information sought should be in the same serial order as given in the technical bid.
- ii. The financial bid shall specify the rates / prices in the format shown in the financial bid/price schedule.

10. Bid Prices

- 10.1. The rates/ prices should be quoted in Indian Rupees only in words as well as figures. GST, packing, forwarding, etc., as applicable should be quoted separately. If these levies are included in the price quoted without giving the break up details such bids will summarily be rejected.
- 10.2. Only one price should be quoted for each item (for a single brand) and if more than one price is quoted under different options the rate quoted by him in the first option only will be valid and considered for evaluation.
- 10.3. Rates should be valid for 90 days from the date of submission of bids.
- 10.4. Prices should be quoted FoD basis (Free delivery at GERMI).

11. Bid Security/ Earnest Money Deposit (EMD)

- 11.1. EMD of Rs. 30,000.00 in the form of demand draft from any scheduled bank drawn in favour of "**Gujarat Energy Research and Management Institute**" payable at Gandhinagar shall accompany the bid.
- 11.2. EMD shall remain valid for a period of **90 days**.
- 11.3. A bid received without EMD shall be rejected as non responsive at the bid opening stage and returned to the bidder unopened.
- 11.4. EMD for lesser amount / EMD not submitted in the manner prescribed will be rejected and returned to the bidder.
- 11.5. The submission of EMD is compulsory for all the Bidders and no exemption will be granted for submission of EMD in any case.
- 11.6. The Bid security of the unsuccessful bidder will be discharged / returned to them within **30 days** after finalization and award of the contract without any interest.
- 11.7. The bid security may be forfeited:
 - i. If a bidder withdraws his bid during period of bid validity specified in the bid document
 - a. In the case of successful bidder, if the bidder fails to accept the purchase order within stipulated time period

12. Period of validity of bids

The bid shall remain valid and open for acceptance for a period of **90 days** from the last date fixed for receiving the same. A bid valid for a shorter period shall be rejected by the Purchaser as non responsive.

13. Signing of the bids

- 13.1. **The bid shall be typed or printed.** All pages of the bid document shall be numbered consecutively and shall be signed by the bidder as proof of having read the contents therein and in acceptance thereof.
- 13.2. All entries in the bid form should be legible and filled clearly. If the space for furnishing information is not sufficient, separate sheet duly signed by the authorized signatory may be attached.
- 13.3. The bid shall contain no interlineations, erasures or overwriting except as necessary to correct errors made by the bidder in which case corrections shall be signed by the person / persons signing the bid.

14. Submission of Bid

- 14.1. The bid shall be submitted in accordance with the procedure detailed herein:
 - i. Specified documents shall be enclosed in envelope of appropriate size each of which shall be sealed.
 - ii. **Envelope No.1** Shall contain the EMD as well as Tender Fee.
 - iii. **Envelope No.2** Shall contains all the information and documents in the same serial order as shown in the technical bid. A covering letter also may accompany the technical bid.

- iv. **Envelope No.3** shall contain the rates / prices of the items duly filled in (schedule of rates) and signed and stamped. The bidder must fill up quoted price against each item in the spaces provided in the respective columns.

N.B. Price should not be indicated in any of the documents enclosed in envelope 1 and / or 2.

- 14.2. All the above envelopes shall bear the Name of the Work as described in the Notice inviting tenders i.e. **Supply of high end computer systems to GERMI** along with Tender Number, due date and time and shall be sealed in a fourth envelope (fourth envelope also should bear the name of the work as described above along with tender number, due date and time) and addressed to **The Secretary & Trustee, Gujarat Energy Research and Management Institute, 1st Floor, GERMI Building, Knowledge Corridor, Raisan, Gandhinagar, Gujarat - 382007** and must reach on or before **10.12.2018 by 1500 Hrs.** If the date on which the tender is opened for acceptance is declared a holiday, the tenders shall be deemed to remain open for acceptance until the next working day.
- 14.3. All the envelopes shall indicate the name and address of the bidder to enable the bid to be returned unopened, if required.
- 14.4. The bidder shall seal the bid.

15. Bid Opening and Evaluation

- 15.1. **Envelop No.1** containing the bid security shall be opened by the Committee **at 1600 Hrs on the last date for submission of the bids** in the presence of the bidders or their representatives duly authorized by the bidder who wish to be present. If the EMD is not found as prescribed the bid shall be summarily rejected.
- 15.2. **Envelop No. 2** containing the technical bid shall then be opened. Bids shall be numbered serially. The bidder's names, documents submitted/ not submitted and such other details as the Committee, at its discretion may consider appropriate shall be announced at the bid opening.
- 15.3. The Technical Committee shall examine/ evaluate the technical bids to determine whether they (i) fulfill the eligibility criteria, (ii) submitted the requisite documents (iii) meet the terms and conditions specified, (iv) complied with all the instructions contained therein, etc. **For the purpose of this clause a substantially responsive bid is one which conforms to all the terms and conditions of the bid document without material deviation.**
- 15.4. The **financial bids** of technically qualified bidders only will be recommended for opening and consideration by the empowered Committee. The said Committee will evaluate the bids to determine whether (i) they are complete; (ii) the requisite bid securities have been furnished; (iii) the bids have been properly signed and stamped; and (iv) the bids are generally in order.
- 15.5. **Envelop No.3:** Containing the sealed price bid of bidders whose bid is found to be generally in order and substantially responsive shall be opened at a subsequent date (after completion of the analysis of the technical bids and recommendations thereof) to be intimated in advance to such eligible bidders.
- 15.6. Only summary of prices quoted by the bidders will be read out.

16. Clarification of Bids

To assist in the examination, evaluation and comparison of bids, the empowered committee/ official may ask bidders individually for clarification of their bids, including breakdowns of unit prices. The request for clarification and the response shall be in writing or e mail or Fax, but no change in the price or substance of the bid shall be sought, offered or permitted except as required to confirm the correction or arithmetical errors discovered during the evaluation of the.

17. Evaluation and Comparison of Bids

- 17.1. Only such of the bids as have been determined to be substantially responsive to the requirements of the bid documents, will be evaluated. Other non-responsive bids will be rejected.
- 17.2. Bidders shall note that no preference of any nature will be given to any Bidder notwithstanding any custom, usage or instructions to the contrary.
- 17.3. Evaluation of the bids will take into account, in addition the bid amounts, the following factors;
 - i. Arithmetical errors corrected
 - ii. Such other factors as may be considered to have a potentially significant impact on contract execution price and payments.
- 17.4. Offers, deviation and other factors, which are in excess of the requirements of the bid documents or otherwise result in the accrual of unsolicited benefits to the Purchaser, shall not be taken into account in bid evaluation.

18. Technical evaluation

- 18.1. Purchaser shall evaluate the technical bids to determine whether they are complete, whether documents have been furnished, properly signed and whether the bids are generally in order.
- 18.2. Prior to financial evaluation, the Purchaser will determine the substantial responsiveness of each bid to the bid document. For the purpose of this clause, a substantially responsive bid is one which conforms to all the terms, conditions and specifications of the bid documents without any deviation or reservation. **The determination of bid's responsiveness shall be based on the contents of the bid itself without recourse to extrinsic evidence.**
- 18.3. A bid determined as substantially non responsive will be rejected by the purchaser and shall not subsequent to the bid opening be made responsive by the bidder by correction of the non conformity. However, if there are minor clarifications needed from the bidder same can be asked for immediately after opening of technical bid on the discretion of Commercial Department, GERMI.

19. Financial evaluation and comparison of substantially responsive technical bids

- 19.1. The purchaser shall shortlist those who are eligible and submitted substantially responsive technical bids for opening of financial bid. Successful bidders would be called to attend opening of financial bids. **The financial bids of unsuccessful bidders would not be opened.**
- 19.2. Bids determined to be substantially responsive will be checked for any arithmetical errors in computation and summation. Errors will be dealt as follows:
 - i. Where there is discrepancy between amounts in figures and in words, amount in words will govern;
 - ii. Incorrectly added totals will be corrected;
 - iii. If a bidder does not accept the correction of errors as outlined above, his bid is liable for rejection.
- 19.3. The purchaser may waive any minor infirmity or non conformity or irregularity in a bid which does not constitute a material deviation, provided such waiver does not prejudice or affect the relative ranking of any bidder.
- 19.4. For evaluation, the bidder should be the lowest bidder individually for the Computer systems and the collectively for all the items like computer system, warranty, antivirus and AMC. If the bidder is L1 in sum total but not the L1 in the main Computer system, he may not be considered overall lowest bidder and may not be awarded the work. In such cases, the decision taken by Management of the Purchaser shall be final.

20. Award of Contract

20.1. The contract shall be awarded with the approval of the competent authority to the bidder whose bid has been determined to be eligible and to be substantially responsive to the bid documents and who has offered the lowest evaluated bid provided further the bidder has the capability and resources effectively to carry out the contract works.

21. Right to accept / reject any or all Bids

21.1. Secretary & Trustee, GERMI reserves the right to accept or reject any bid including the lowest and to annul the bidding process and reject all bids, at any time prior to award of contract, without thereby incurring any liability to the affected bidder or bidders or any obligations to inform the affected bidder or bidders of the grounds for the said action.

22. Notification of Award

22.1. Prior to the expiration of the prescribed period of bid validity, the **Commercial Department** will notify the successful bidder by fax or e mail or letter confirming in writing that his bid has been successful .

22.2. The notification of award will constitute the formation of the contract.

TERMS AND CONDITIONS OF THE TENDER

23. Application

23.1. The general conditions shall apply in contracts made by the Purchaser for the procurement of Goods/Services.

24. Standards

24.1. The goods supplied under this contract shall conform to the standards prescribed specifications mentioned there against the goods in the financial bid.

24.2. The bidder should furnish the full specification of the goods such as weight, dimensions, unit, length, colour/ shade, make/ brand, data sheet, detailed technical specifications etc. offered in the tender. No change shall be permitted after opening of bids.

25. Force Majeure

25.1. If, at any time, during the continuance of this contract, the performance in whole or in part by either party of any obligation under this contract is prevented or delayed by reasons of any war of hostility, acts of the public enemy, civil commotion, sabotage, fires, floods, explosions, epidemics, quarantine restrictions, strikes, lockouts or act of God (hereinafter referred to as events) provided notice of happenings of any such eventuality is given by either party to the other within 21 days from the date of occurrence thereof, neither party shall due to such event be entitled to terminate this contract nor shall either party have any claim for damages against other in respect of such non-performance or delay in performance, and deliveries under the contract shall be resumed as soon as practicable after such an event come to an end or cease to exist, and the decision of the Purchaser as to whether the deliveries have been so resumed or not shall be final and conclusive. Further that if the performance in whole or part any obligation under this contract is prevented or delayed by reasons of any such event for a period exceeding 60 days, either party may, at its option, terminate the contract.

26. Mode of Payment

26.1. Payment against Bill / Invoice shall be released only after execution of the supply order and the quality of the items are found to the satisfaction of GERMI. Payment will be made direct to the supplier through **A/c payee cheque/NEFT only**.

26.2. No request for other mode of payment will be entertained. **No advance payment will be made in any case.**

27. Purchaser's Rights

27.1. GERMI reserves the right to award the work to more than one Bidder.

27.2. GERMI reserves the right to relax/withdraw any of the terms and conditions mentioned in the Tender Document so as to overcome any problem encountered during the selection of the bidders and also during the course of the execution of the contract.

27.3. If a firm after award of the contract violates any of the terms and conditions, fails to honour its bid without sufficient grounds and within reasonable time it shall be liable for blacklisting for a suitable period. EMD/performance security shall be forfeited.

28. Delivery

28.1. The delivery of the products should be done maximum within 21 days from the date of acceptance of Purchase Order.

DETAILED SPECIFICATION OF ITEMS

Workstation -1 Requirement (2 no.s)		
Sr. No	Particular	Description
1	Qty.	2 Nos.
2	Processor	2 x Intel Xeon G-5118 (12-core, 16.5M cache, 2.3 GHz, 10.4 GT/s UTI) Chipset Intel® C621 chipset
3	Memory	8 x 32GB (Total 256GB) DDR4-2400 ECC RDIMM (Max. 1TB, 16 DIMMs)
4	SSD Hard disk	2x 1 TB SSD with RAID 0 or 1
5	SATA Hard disk	3 x 2000GB SATA Enterprise 7200 RPM 3.5" (With RAID controller, RAID 1,5,10 Supported)
6	ODD	1 x DVD RW
7	Controller	On-board SATA3 (6Gbps); RAID 0, 1, 10
8	Audio	High Definition Audio with S/PDIF header On-board
9	VGA	On-board
	Ports	2 RJ45 LAN ports, 1x VGA, 6 USB 3.0 ports (4 rear, 2 front), 2 USB 3.1 ports (rear), 7.1 HD
10		Audio with optical S/PDIF, 1 x RJ45 Management port
11	NIC	On-board Dual 1000BaseT Gigabit Ethernet or Higher Ports from C621
12	P. Supply	1200W High-efficiency Power Supply Platinum Level Certified
13	GPU	1 No. x NVIDIA 16 GB RAM Graphic card (Dual Monitor supported DVI-D/DP/ HDMI or VGA) Preferred Quadro P5000 and above
14	Monitor	2 x 27" Monitor
15	Operating System	Windows 10.1 64 bit with product key or pre-installed and centos dual boot
16	Anti Virus	Quick Heal Total Security Antivirus for 02 users for 3 years
17	Warranty	5 years of OEM warranty updated on their database plus next two years AMC which should be 24x7 onsite support service
Workstation -2 Requirement (1 no.)		
Sr. No	Particular	Description
1	Qty.	1 Nos.
2	Processor	2 x Intel Xeon G-5118 (12-core, 16.5M cache, 2.3 GHz, 10.4 GT/s UTI) Chipset Intel® C621 chipset
3	Memory	8 x 32GB (Total 256GB) DDR4-2400 ECC RDIMM (Max. 1TB, 16 DIMMs)
4	SSD Hard disk	2x 1 TB SSD with RAID 0 or 1
5	SATA Hard disk	3 x 2000GB SATA Enterprise 7200 RPM 3.5" (With RAID controller, RAID 1,5,10 Supported)
6	ODD	1 x DVD RW
7	Controller	Onboard SATA3 (6Gbps); RAID 0, 1, 10
8	Audio	High Definition Audio with S/PDIF header On-board
9	VGA	Onboard
	Ports	2 RJ45 LAN ports, 1x VGA, 6 USB 3.0 ports (4 rear, 2 front), 2 USB 3.1 ports (rear), 7.1 HD
10		Audio with optical S/PDIF, 1 x RJ45 Management port
11	NIC	Onboard Dual 1000BaseT Gigabit Ethernet or Higher Ports from C621

12	P. Supply	1200W High-efficiency Power Supply Platinum Level Certified
13	GPU	1 No. x NVIDIA 16 GB RAM Graphic card(Dual Monitor supported DVI-D/DP/ HDMI or VGA) Prefer NVidia Quadro P5000 and above only. Additional Compute GPU NVidia Tesla 16 GB or more (Prefer- P100/ M60) card with compute capability greater than 5.0
14	Monitor	2 x 27" Monitor
15	Operating System	Windows 10.1 64 bit with product key or pre-installed and centos dual boot
16	Anti Virus	Quick Heal Total Security Antivirus for 01 users for 3 years
17	Warranty	5 years of OEM warranty updated on their database plus next two years AMC which should be 24x7 onsite support service

TECHNICAL BID

1. Name of the bidder:
2. Address of the bidder :
3. Contact Details of the bidder:
 - a. Tel. No. with STD (O)..... (Fax)..... (R).....
 - b. Mobile No..... (c)E-mail.....(d) Website.....
4. Name of Proprietor/Partners/Directors of the firm/agency:
5. Bidder's bank and its address and his current account number:
6. Registration and incorporation particulars of the bidder indicating legal status such as company, partnership / proprietorship concern, etc (Pl. attach copies of the relevant documents/certificates)
7. GSTIN registration details (Pl. attach copies of the relevant documents/certificates)
8. Copy of Permanent Account Number (PAN)/Income Tax Circle/TIN of the bidder
9. Annual turnover for the last three years
(Audited a/c statements such as P&L a/c, balance sheets, etc for last three years should be attached)
10. Proof of experience in supplying high end computer systems during each of the last three years should be enclosed)
11. The tender document (all pages) duly signed and stamped as proof of having read the contents therein and in acceptance thereof should be enclosed.
12. Details of Award / Certificates of merit etc, if any, received from any organization (Please attach copy of the certificates, if any)
13. Brochure, Data Sheet or other detailed documents of the items offered.
14. Any other information document: please specify

N.B. Bidders to ensure that all

- i. **Pages have been signed and stamped by the authorized persons**
- ii. **Pages have been numbered**
- iii. **Documents are legible (clearly readable)**

I/we certify that the information furnished above is true and correct. The terms and conditions are acceptable to us.

Dated _____

Name & Address of Firm _____

Authorized Signature

Seal of the Firm

SCHEDULE OF RATES (FINANCIAL BID)

(On company's letter head)

Quote No.: _____

Date: _____

To
The Secretary & Trustee
GERMI, Gandhinagar

Sir,

I/we have gone through, understood fully and declare that I/ we shall abide by the terms and conditions detailed in the tender document for supply of the items required. My / our rates are as under-

Sl. No.	Details of the item	Rate offered per unit (Rs.)	Discount, if any	Qty.	GST (Rs.)	Total Amount (Rs.)
1.	Item Name & No.					
	Detailed Specification of the item					
2.	Item Name & No.					
	Detailed Specification of the item					
	Sub-Total					
4.	Quick Heal Antivirus License					
5.	5 years Onsite OEM Warranty					
6.	Annual Maintenance Charges for two years					
	Grant Total					
Total in words:						

N.B. 1. Detailed specifications of items such as units, nos, /length/ make (brand/ make), data sheet, brochure should be given invariably of the items offered for which rates are quoted.

Signature:
Name :
Address of the firm:

Seal of the firm